

# Saints Peter and Paul School Governing Board

MINUTES

NOV. 15, 2018

7:15-9:00PM

SAINTS PETER & PAUL  
PENTECOST ROOM

<b>TYPE OF MEETING</b>	School Governing Board
<b>FACILITATOR</b>	Adam Miller
<b>NOTE TAKER</b>	Penny Stuivenga
<b>ATTENDEES</b>	Voting Members: Kristin Black, Mark Frei, Andrea Howe, Matt Jessup, Adam Miller, Dawn Schoo, Warren Stevens, Father John Non-Voting Members: Yvonne Falk, Rhett Mahoney, Tesse Pineda, Penny Stuivenga Parish Council Members: Tim Kaschmitter and Joe Bonn
<b>ABSENT</b>	

## Agenda topics

**Opened with School Board Prayer at 7:15**  
**Reading of the Mission Statement**

**APPROVAL OF LAST MEETING MINUTES**

OCT. 18, 2018

**ADAM**

<ul style="list-style-type: none"> <li>Mark made a motion to approve Oct. 18<sup>th</sup> minutes the motion was seconded and approved by 7 votes.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Post minutes on website	Penny	

**FINANCE/  
BUDGET**

**RHETT, PENNY**

<b>DISCUSSION</b>	Penny gave handouts on the budget.
<b>DISCUSSION</b>	Matt presented the alumni letter. Rhett will add the principal section and the letter will be sent to Alumni & Friends, all school families, and Parishioners.
<b>DISCUSSION</b>	Rhett contacted the Camas Prairie Foundation concerning a donation to our school. We will be receiving a \$5000 check soon. Rhett will attend their next regular meeting.
<b>DISCUSSION</b>	Matt reported that there is now an accountant working on the Grabski trust and it is moving along.

## ***Saints Peter and Paul School Governing Board***

<b>NEW BUSINESS</b>			
<b>DISCUSSION</b>			
<b>OLD BUSINESS</b>			
<b>DISCUSSION</b>	Bruce from Quality Heating presented his proposal to the Board for a new heating/cooling system for the school. Matt made a motion to ask Quality Heating for a specific cost and talk to the Parish Council. The motion was seconded and approved with 7 votes.		
<b>DISCUSSION</b>	Upon receiving the specific bid cost, Mark made a motion to send a request to the Parish Council, recommending the proposal from Quality Heating as written with the 10% discount. The motion was seconded and approved with 7 votes.		
<b>DISCUSSION</b>	Joe Bonn said that he would take the proposal to the next Parish Council meeting and they would check on the availability of the Haener Endowment.		
<b>DISCUSSION</b>	Rhett will check with the Diocese to see if there are any grants that would be available to help pay some of the new heating/cooling system cost and also if there would be changes in our insurance. Adam will look into others that could help us with grants, possibly Avista.		
<b>DISCUSSION</b>	Andrea spoke of her research on the volunteer hours. She found that the automatic hours for Board members doesn't affect very many people and the ones that it does affect put in a lot of hours anyway. Penny will periodically send out the excel sheet of projects still needing volunteer hours as a reminder for all parents.		
<b>PRINCIPAL REPORT</b>			<b>RHETT</b>
<b>DISCUSSION</b>	Rhett reported that we have been approved for a \$500 grant to help with the cost of the accreditation. It will also help that the pre-meeting interview will be held via computer, as they won't have to travel twice.		
<b>DISCUSSION</b>	Nate Smith will be working the 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> & 8 <sup>th</sup> grade classrooms to replace boards and coat hangers as necessary.		
<b>DISCUSSION</b>	We received a check from District #244 for \$500 from title II funds to help with the costs of our teachers attending the CEC conference.		
<b>DISCUSSION</b>	Red Rosary Week went well. The students enjoyed the extra activities of the week and we had good feedback from parents.		
<b>DISCUSSION</b>	Rhett will continue working on get the fencing for the playground set up.		
<b>DISCUSSION</b>	Rhett reported on the proposals he received for the buzz-in security doors. Both proposals were close in price and equipment. Andrea made a motion to accept the proposal from CompuNet, the motion was seconded and approved with 6 votes. Dawn abstained from voting. Rhett will contact CompuNet of the decision and they will begin installing.		
<b>DISCUSSION</b>	Emergency and evacuation plans were discussed. Changes have been made as to how the authorities would like it handled, we will keep working to make the best plan for any scenario.		
<b>DISCUSSION</b>	Rhett asked the Board for guidance as to how delinquent tuition should be handled and how forceful he should be. Rhett will contact the Diocese for input and to see if there would be any financial help for the FACTS recipient dollars we are losing.		
<b>DISCUSSION</b>	Rhett gave a State of the School talk at both Masses, it was very well received. Adam & Kristin will also speak at Masses about the financial status of the school.		
<b>DISCUSSION</b>	Father spoke about looking at "Where we want our 8 <sup>th</sup> graders to be when they graduate, academically, spiritually, socially, etc.?" Looking at this, then we need to step back over the years and see where each class needs to be to make sure the 8 <sup>th</sup> graders get to the needed place. Our accreditation process does cover some of this and that can be used as a beginning point. This will be an ongoing processes as we help our students become the best version of themselves.		
*COGS ~ Catechesis of the Good Shepard			
The meeting adjourned at 9:15pm			
The next regular meeting will be Dec. 13th @ 7:15pm			