

# Saints Peter and Paul School Governing Board

## MINUTES

OCT. 18, 2018

7:15-9:00PM

SAINTS PETER & PAUL  
PENTECOST ROOM

<b>TYPE OF MEETING</b>	School Governing Board
<b>FACILITATOR</b>	Adam Miller
<b>NOTE TAKER</b>	Penny Stuivenga
<b>ATTENDEES</b>	Voting Members: Kristin Black, Mark Frei, Andrea Howe, Matt Jessup, Adam Miller, Father John Non-Voting Members: Yvonne Falk, Rhett Mahoney, Tesse Pineda, Penny Stuivenga
<b>ABSENT</b>	Dawn Schoo, Warren Stevens

## Agenda topics

**Opened with School Board Prayer at 7:15**  
**Reading of the Mission Statement**

### APPROVAL OF LAST MEETING MINUTES

AUG. 9, 2018

**ADAM**

<ul style="list-style-type: none"> <li>Matt made a motion to approve Aug. 9th minutes the motion was seconded and approved by 5 votes.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Post minutes on website	Penny	

### FINANCE/ BUDGET

**RHETT, PENNY**

<b>DISCUSSION</b>	Penny gave handouts on the budget.
<b>DISCUSSION</b>	Matt will write up the alumni letter and have a rough draft ready for approval by next Board meeting.
<b>DISCUSSION</b>	A letter will go out to all school families explaining our deficit. Different formats, what information needs to be in the letter, and when the letter should go out was discussed. Final draft will be approved at the next Board meeting or by e-mail if the letter is finished before the next meeting.
<b>DISCUSSION</b>	Rhett will contact the Camas Prairie Foundation concerning a donation to our school.
<b>DISCUSSION</b>	The Board will begin work on a portfolio/booklet about our school to hand out to potential donors and other people interested in learning about our school.
<b>DISCUSSION</b>	Matt reported that there is now an accountant working on the Grabski trust and it is moving along.

